

1Special Public Meeting of Witless Bay Council
March 31, 2021
Minutes

In attendance:

Mayor Derm Moran
Deputy Mayor Maureen Murphy
Councillor Fraser Paul
Councillor Vince Swain
Councillor Colleen Hanrahan
Councillor Dave Ryan (be phone)
Pat Curran, CAO

1. Call to order

Mayor Derm Moran called the meeting to order at 8:05 pm, asking councilors present to identify themselves.

2. Appointment of Acting Town Clerk

*Motion: **2021-98:** It was moved by Councilor Fraser Paul, seconded by Councilor Vince Swain, that Council appoint Pat Curran as Acting Town Clerk for this evening's meeting.
No discussion.
Motion carried unanimously.*

3. Adoption of March 31, 2021 Agenda

*Motion: **2021-99:** It was moved by Deputy Mayor Maureen Murphy, seconded by Councilor Fraser Paul, that the agenda of the Special Public Meeting of March 31, 2021 be adopted as presented.
Motion carried unanimously.*

4. Motion - Purchase of Sea-Cans for Fire Department Training Facility

The Town of Witless Bay invited quotations for the purchase of 2 - 40 ft sea-can and 2 - 20 ft sea-cans for the Fire Department Training Facility. Three quotations were received:

Company	40 ft	20 ft	Cost
NIL Group	\$9,950	\$7,920	\$17,870
Holden Transport			\$18,000
SMENL	\$10,800	\$13,800 (new)	\$24,600

Motion: **2021-100:** *It was moved by Councilor David Ryan, seconded by Councilor Colleen Hanrahan, that Council purchase sea-cans from NIL Group at a cost of \$17,870. No discussion. Motion carried unanimously.*

5. Motion - Adoption of OSR Plan

The Town of Witless Bay has closely reviewed its assessment rolls and its tax structure. For 2021, and again for 2022, the Town is proposing to transition its current sale of Goods and Services for industrial water at \$17,500/annum to either a Tax agreement (1.1.2.5) or Commercial/Non-residential Water and Sewer Tax under Water Tax Only (1.2.2.3) or Industrial/Institutional Water and Sewer (1.2.2.6).

OFFICIAL NAME	2011 Population	2016 Population	OSR 2015 Budget	Base=x 2015	OSR 2021 Budget	Base= x 2021
2021	1179	1619	\$898,296.00	\$761.91	\$1,227,642.67	\$758.27
				Difference	\$329,346.67	-\$3.64
2022	1179	1619	\$898,296.00	\$761.91	\$1,245,142.67	\$769.08
					\$346,846.76	\$7.17

Motion: **2021-101:** *It was moved by Deputy Mayor Maureen Murphy, seconded by Councilor Colleen Hanrahan, that Council adopt the 2022 OSR Plan as presented. No discussion. Motion carried unanimously.*

6. Motion - Crown Land Application

Council’s motion **2020-247** of December 2020 acknowledged the Town’s commitment under the Witless Bay Municipal Plan to the maintenance of the “Dean’s Road Track” as a public trail for public recreational use. In some instances, the Track is currently identified as Crown Land.

There was agreement to defer consideration of a Crown Land application to the April 13, 2021 Public Meeting of Council.

7. Motion - Issue Request for Quotation - Shoreline Protection Project - 17-G1-00109

In consultation with representatives of the Department of Transportation and Infrastructure, Council is close to finalizing the request for quotations for the Shoreline Protection project on Harbour Road.

Motion: **2021-102:** *It was moved by Councilor Fraser Paul, seconded by Councilor Vince Swain, that Council, utilizing a limited call, invite quotations from 3-5 engineering consulting firms, to act as the Prime Consultant for the shoreline protection project.*

Discussion:

Councillor Hanrahan indicated that the work carried out should serve to beautify the general beach area and wondered whether the armor stone could be covered in some way, similar to a coastal erosion project in Holyrood. Councillor Paul felt that the work should be completed in such a way as to enable widening of the shoulder along Harbour Road, perhaps by extending the placement of armor stone at the base by 6-8 feet from the shoreline. In addition, Council felt that the work should consider alternative guard-rails, similar to the wire guardrails on portions of the Witless Bay Line, improving sight-lines and snow-clearing activities. Councillor Swain indicated that Council should take an opportunity, when the Prime Engineering consultant is selected, to meet with them to discuss some of these specifications. CAO Pat Curran indicated that preparation of tender specifications fell within the scope of work proposed for the Prime Consultant.

*The Mayor called for a vote on the motion.
Motion carried unanimously.*

8. Motion to adjourn

*Motion: **2020-103:** It was moved by Councilor Vince Swain, seconded by Deputy Mayor Maureen Murphy, that the meeting be adjourned.
Motion carried unanimously.*

The meeting adjourned at 8:15 pm.