



PO Box 130, Witless Bay, NL A0A 4K0 Tel: 709-334-3407 office@townofwitlessbay.ca

PUBLIC MEETING AGENDA

Thursday, April 18, 2024, at 7:30 pm

1. CALL TO ORDER

2. ADOPTION OF AGENDA

3. ADOPTION OF MEETING MINUTES

3.1. Public Meeting Minutes, February 20, 2024

4. BUSINESS ARISING

- 4.1. Ratification of Email Vote – Fire Department Equipment Purchase
- 4.2. Ratification of Email Vote – Appointment of Planning and Development Officer
- 4.3. Ratification of Email Vote – Appointment of Seasonal Maintenance Worker
- 4.4. Ratification of Email Vote – Application to Subdivide Land – 102-108 Gull Pond Road
- 4.5. Ratification of Email Vote – Application to Construct Accessory Building – 68 Bear’s Cove Road
- 4.6. Ratification of Email Vote – Operation of Short-term Air BnB – 4 Bear’s Cove Road
- 4.7. By-election Date
- 4.8. Nomination Date
- 4.9. Appointment of Alternate Returning Officer

5. DELEGATIONS AND PROCLAMATIONS

6. APPLICATIONS

- 6.1 Application for Variance - 73 Gallows Cove Road
- 6.2 Application for New Development – 73 Gallows Cove Road
- 6.3 Application for New Development – 56 Country Path Drive
- 6.4 Application for New Development – 80 Country Path Drive
- 6.5 Application for New Accessory Building – 19 Northside Track Road
- 6.6 Application for New Accessory Building – 13 Greenhill Drive
- 6.7 Application for New Development - 40 Country Path Drive
- 6.8 Application for Crown Land # E-57419
- 6.9 Application for New Development – 207 – 213 Gallows Cove Road

7. ACCOUNTS

- 7.1. Accounts Payable Report – Town
- 7.2. Accounts Payable Report – Fire Department

8. COMMITTEE REPORTS

- 8.1. Recreation
- 8.2. Fire Department

9. ACTION REQUIRED

- 9.1. Wbfd - Flow Testing
- 9.2. Wbfd – Inspection Fee Policy
- 9.3. Wbfd – Purchase of Rescue Equipment
- 9.4. Wbfd - Mutual Aid Agreement
- 9.5. Traffic Calming Policy
- 9.6. RFQ – Traffic Line Painting for Award
- 9.7. Purchase of Town Apparel
- 9.8. Auction of Town Asset - 40 ft Aluminum Ladder
- 9.9. Purchase of Building Materials for Outdoor Furniture
- 9.10. Lower Pond Tourist Lookout
- 9.11. Wbfd – Bunker Gear Dryer

10. INFORMATION ONLY

- 10.1. Permit Report
- 10.2. Accessory Building Amendment Notification – Submission to Minister
- 10.3. Confederation 75 Grant Program

11. CORRESPONDENCE RECEIVED

- 11.1. Circular - Year-end Claims for Municipal Infrastructure Projects
- 11.2. Annual Expenditure Report - 2023 Ultimate Recipient Audited Annual Expenditure Report
- 11.3. MAA - Eastern Regional Office Temporary Relocation Notice
- 11.4. Circular - Construction Contract Award Letter Template
- 11.5. Honeywell Notice - Discontinued Product and NIOSH Certification
- 11.6. MAA Board of Directors - As of March 8, 2024
- 11.7. Circular - Update to Procurement Thresholds
- 11.8. Municipal Infrastructure Master Construction Specification Change Request Form

12. CORRESPONDENCE SENT

- 12.1. TOWB Correspondence Re: Application for Accessory Building – 68 Bear’s Cove Road
- 12.2. TOWB Correspondence Re: Application for Air BNB Rental – 4 Bear’s Cove Road
- 12.3. TOWB Response to Request for Tax Remission – Armstrong Suites
- 12.4. TOWB Response to Request for Tax Remission – Stone Island Enterprises

13. ADJOURNMENT