



**Public Meeting of Council
October 19, 2021**

Minutes

In attendance:

**Mayor Trevor Croft
Deputy Mayor Lorna Yard
Councillor Nancy Burke
Councillor Jacob Hayden
Councillor Ralph Carey
Councillor Gerard Dunne
Councillor Alex Troake**

Barb Harrigan – Acting Town Clerk

1. Call to Order

Mayor Trevor Croft called the meeting to order at 7:30 p.m.

2. Appointment of Acting Town Clerk (for meeting)

2021-335 Councillor Jacob Hayden/Councillor Nancy Burke
Move to appoint Barb Harrigan as Acting Town Clerk for the meeting.
Carried unanimously.

3. Adoption of Agenda of October 19, 2021

2021-336 Councillor Ralph Carey/Deputy Mayor Lorna Yard
Move to amend the agenda of October 19, 2021 to combine items 6.j and k because they have the same civic number.
Carried unanimously.

2021-337 Deputy Mayor Lorna Yard/Councillor Ralph Carey
Move to adopt the Agenda as amended.
Carried unanimously.

4. Adoption of Minutes of October 8, 2021

2021-338 Councillor Alex Troake/Councillor Jacob Hayden

Move to adopt the Minutes of October 8, 2021.

Discussion: Deputy Mayor Lorna Yard noted that there are other outstanding minutes not yet ratified for August and September from the previous Council and that council has not had a chance to thoroughly review them. We hope to have these brought back to the next public meeting.

Councillor Ralph Carey noted that motion #2021-324 should have stated:

"I move that Council rescind Motion #2021-278 regarding Mullowney's Lane Extension and Tender as approved in special Public Meeting of September 13, 2021."

Carried unanimously.

5. Business Arising from Minutes:

- a. Request from Alderwood Estates Retirement Centre seeking a donation in support of their Annual Halloween Haunted House.

Lorna reported that at the last public meeting we tabled a request from Alderwood Estate Retirement Centre for a donation of \$500 for their annual Haunted House event. At our last meeting the only process we were aware of was that we could only give donations to ratified community groups, and Alderwood Estate did not qualify under that policy. After checking with Municipal Affairs and Dept. of Health, we were advised that because COVID is a different circumstance, we are encouraged to support the health and well-being of our community members, and we can give a non-precedent setting one-time donation. However, we spoke to the staff of Alderwood Estate today and unfortunately due to COVID Health protocols, they are not allowed to have their event opened to the public, but Council looks forward to working with them in the future.

6. Public Works and Infrastructure:

- a. Business Application to start a Regulated Child Care Centre – 294 Southern Shore Highway

2021-339 Councillor Ralph Carey/Councillor Nancy Burke

Move to approve a business application to start a Regulated Child Care Centre on 294 Southern Shore Highway subject to all regulatory requirements.

Carried unanimously.

- b. Application to build single family home on 63-65 Dunn's Lane

2021-340 Councillor Jacob Hayden/Councillor Ralph Carey

Move to defer the application to build single family home on 63-35 Dunn's Lane pending more information from the Planner and the applicant. There is information missing from the

application and due to the nature of the plot that is outlined, we need some guidance from the Town Planner before we can move forward with that.

Carried unanimously.

c. Application to build single family home on 82 Country Path Drive

2021-341 Councillor Gerard Dunne/Councillor Nancy Burke

Move to approve application to build single family home on 82 Country Path Drive subject to approval from Service NL and any other government agencies having jurisdiction.

Carried unanimously.

d. Application to build single family home on 60 Country Path Drive

2021-342 Councillor Ralph Carey/Gerard Dunne

Move to approve application to build single family home on 60 Country Path Drive subject to approval from Service NL and any other government agencies having jurisdiction.

Carried unanimously.

e. Application to build single family home on Lot 7, O'Brien's Road

2021-343 Councillor Jacob Hayden/Councillor Ralph Carey

Move to defer application to build single family home on Lot 7, O'Brien's Road until the meeting with the Town Planner can take place. It appears that the building lot is past the end of the road.

Carried unanimously.

f. Application to build single family home on 440 Southern Shore Highway

2021-344 Councillor Ralph Carey/Councillor Gerard Dunne

Move to defer the application to build a single family home on 440 Southern Shore Highway because we need to get more information as to what is required. Survey seems to be way beyond the requirements in terms of age. Council will include this application to discuss with the Planner when we meet.

Carried unanimously.

g. Application to build garage on 440 Southern Shore Highway

2021-345 Councillor Ralph Carey/Councillor Gerard Dunne.

Move to defer application to build garage on 440 Southern Shore Highway as this is on the same property, and will be discussed with the Town Planner.

h. Application to build shed on 1-11 Bear's Cove Road

2021-346 Councillor Ralph Carey/Councillor Gerard Dunne

Move to approve application to build shed on 1-11 Bear's Cove Road subject to all building regulations being met.

Carried unanimously.

i. Application to clear and seed land for hay – John C’s Grove

Councillor Gerard Dunne declared a conflict of interest because his family has land in the area.
Councillor Dunne left the meeting at 7:43 p.m.

2021-347 Councillor Jacob Hayden/Councillor Ralph Carey

Move to defer application to clear and seed land for hay until inspection by Service NL is completed and all Service NL requirements have been met.

For: Mayor Trevor Croft, Deputy Mayor Lorna Yard, Councillor Ralph Carey, Councillor Alex Troake, Councillor Nancy Burke, and Councillor Jacob Hayden.

Against: 0

Abstained: Councillor Gerard Dunne

Motion Carried.

Councillor Gerard Dunne returned to the meeting at 7:44 p.m.

j & k. Application to grub off land on Dean’s Road (47-115)

Councillor Gerard Dunne declared a conflict of interest because he works for a developer.
Councillor Dunne left the meeting at 7:45 p.m.

2021-348 Councillor Ralph Carey/Councillor Jacob Hayden.

Move to defer because civic # 47-115 Dean’s Road is a substantial sized piece of property, and there is grubbing of land and as well, there are some questions of slope, which we need to discuss with the Town Planner.

For: Mayor Trevor Croft, Deputy Mayor Lorna Yard, Councillor Ralph Carey, Councillor Alex Troake, Councillor Nancy Burke, and Councillor Jacob Hayden.

Against: 0

Abstained: Councillor Gerard Dunne

Motion Carried.

Councillor Gerard Dunne returned to the meeting at 7:46 p.m.

l. Results of Appeal of demolition order – 41 Dunne’s Lane

Councillor Gerard Dunne declared a conflict of interest because the appeal is against his son.
Councillor Dunne left the meeting at 7:46 p.m.

2021-349 Councillor Ralph Carey/Councillor Jacob Hayden

Moved to defer until the next meeting because Council has not had a chance to review.

For: Mayor Trevor Croft, Deputy Mayor Lorna Yard, Councillor Ralph Carey, Councillor Alex Troake, Councillor Nancy Burke, and Councillor Jacob Hayden.

Against: 0

Abstained: Councillor Gerard Dunne

Motion Carried.

Councillor Dunne returned to the meeting at 7:47 p.m.

7. Fire Department:

a. Recruitment of new Fire Chief

2021-350 Deputy Mayor Lorna Yard/Councillor Nancy Burke

Move that the Town of Witless Bay proceed immediately to hire a paid Fire Chief for the Witless Bay Regional Volunteer Fire Department.

Carried unanimously.

b. Request to purchase front load extractor \$6,549.25 (5 quotes were requested)

2021-351 Councillor Jacob Hayden/Councillor Gerard Dunne

Move to purchase front load extractor for \$6,549.25.

Carried unanimously.

8. Payables Chart

2021-352 Councillor Alex Troake/Councillor Nancy Burke

Moved to approve the Fire Department payables in the amount of \$6,680.07 and the Town of Witless Bay payables in the amount of \$30,764.44.

Carried unanimously.

Payable Chart for O'Brien's Trucking Ltd.

Councillor Gerard Dunne declared a conflict of interest because his brother is a contractor.

Councillor Dunne left the meeting at 7:54 p.m.

2021-353 Councillor Alex Troake/Councillor Nancy Burke

Move to approve payable chart for O'Brien's Trucking Ltd. In the amount of \$87,216.76.

For: Mayor Trevor Croft, Deputy Mayor Lorna Yard, Councillor Ralph Carey, Councillor Alex Troake, Councillor Nancy Burke, and Councillor Jacob Hayden.

Against: 0

Abstained: Councillor Gerard Dunne

Motion Carried.

Councillor Gerard Dunne returned to the meeting at 7:55 p.m.

9. General Business

- a. The Town of Witless Bay would like to express its appreciation to the outgoing Fire Chief for all the work and expertise she brought to her position in the past 6 months.

We deeply regret her resignation of September 27, 2021 and that both parties couldn't find a way forward but the Town of Witless Bay is committed to supporting its Fire Department and will take steps to ensure the position of paid Fire Chief is filled as quickly as possible.

10. **Adjournment:**

2021-354 Deputy Mayor Lorna Yard/Councillor Nancy Burke

Move to adjourn the public meeting at 7:55 p.m.

Carried unanimously.