

Public Meeting of Witless Bay Council
December 13, 2022

Attending: Councillor Troake, Councillor Jacob Hayden, Councillor Gerard Dunne, Councillor Ralph Carey, Mayor Trevor Croft (via telephone), Councillor Nancy Burke

Staff: Katherine Doyle, Acting Town Clerk

Regrets: Deputy Mayor Lorna Yard

1. Councillor Troake called the meeting to order at 7:30 p.m.
2. Adoption of Agenda of December 13, 2022

2022-361 Councillor Hayden/Councillor Dunne
Moved to adopt the Agenda of December 13, 2022.
Motion carried.
3. **Adoption of minutes:**
 - a. Adoption of Public Meeting Minutes of November 11, 2022

2022-362 Councillor Hayden/Councillor Carey
Moved to adopt the Public Meeting Minutes of November 11, 2022
Motion carried.
 - b. Adoption of Special Public Meeting Minutes of November 24, 2022

2022-363 Councillor Carey/Councillor Dunne
Moved to adopt the Special Public Meeting Minutes of November 24, 2022
Motion carried.
 - c. Adoption of Special Public Meeting Minutes of December 6, 2022

2022-364 Councillor Dunne/Councillor Burke
Moved to adopt the Special Public Meeting Minutes of December 24, 2022
Motion carried.

4. **Correspondence and Other Business:**

- a. Resident's request for Council to address road and land erosion on John C's Grove Road (Information only)

Discussion: Councillor Carey wanted to advise the resident they have received the information and Public works will be addressing it.

5. **Public Works and Infrastructure**

- a. Application to construct a SF Dwelling at 185 Southside Track Road

2022-365 Councillor Carey/Councillor Dunne

Moved to approve the application to construct a Single Family dwelling at 185 Southside Track Road subject to compliance with the Town's development regulations, as well approval from other governing authorities prior to the start of construction

Motion carried.

- b. Application to Construct a Garage at 53 Country Path Drive

2022-366 Councillor Carey/Councillor Dunne

Moved to approve the application to construct a Garage at 53 Country Path Drive.

Motion carried.

- c. Application to construct a SF Dwelling at 28 Murphy's Lane

2022-367 Councillor Carey/Councillor Dunne

Moved to Defer to the Town Planner for review and recommendations

Discussion: Councillor Carey noted they will send this application to the Town Planner as there are some uncertainties surrounding it.

Motion carried.

- d. Request for Council to address erosion of wall at Lower Pond at old meal plant site. (Information only)

Discussion: Councillor Hayden noted this is a decorative wall left over from the meal plant and has been the victim of water erosion, in order to repair we require permits from DFO and other governing bodies so we will be addressing it when we know the scope of work and what permits will be required prior to bringing equipment into the equation.

- e. Request for Council to address water run off by residential property on Southside Track road (Information only)

Discussion: Councillor Carey Noted Public Works will be looking into the cause of the water runoff from the residential property and see if we can work with the property owner to mitigate the problem.

6. **Committee Reports:**

Finance

a. Approval of Payable Chart – Town of Witless Bay

2022-368 Councillor Carey/Councillor Hayden

Moved to approve payment of the Payables Chart A – Town of Witless in the amount of \$95,702.72.

Discussion: Councillor Carey noted that while this is a large payment, \$39,824.83 is for the Snow clearing contract so it adds up quick

Motion carried.

b. Approval of Payables Chart B – Town of Witless Bay Bay

Councillor Dunne declared a conflict of interest because he works for the company listed on this Payables Chart. Councillor Dunne left the meeting chambers at 7:38 pm.

2022-369 Councillor Carey/Councillor Hayden

Moved to approve payment of the Payables Chart B – Town of Witless Bay in the amount of \$3703.00.

For: Councillor Carey, Councillor Burke, Mayor Croft, Councillor Hayden, and Councillor Troake
Against: 0

Abstained: Councillor Dunne

Motion carried.

Councillor Dunne returned to the meeting chambers at 7:39 pm.

c. Approval of Payables Chart – Witless Bay Fire Department

2022-370 Councillor Carey/Councillor Hayden

Moved to approve payment of Payables Chart – Witless Bay Fire *Department* in the amount of \$44,402.79.

Motion carried.

Recreation

a. BBBA Report

Councillor Burke reported the following report for December 2022:

- The BBBA planned, promoted and implemented After School Program 2022-2023
- They have on-going communication with their program staff and parents, and of course, ongoing promotion and communication, via social media, email marketing and their website
- They held a BBBA Board of Directors Meeting
- They attended Board Meeting and AGM for Recreation NL
- College of the North Atlantic recreation work term student started a 4-week placement on October 17th

- They oversaw and supervised all work assignments for CPRA Youth and CNA Student
- They opened registration for indoor soccer program
- They organized a Babysitting Course and opened their registration for this course
- They re-opened a youth program at the Lifestyle Centre
- They organized and implemented a community haunted house
- They attended the Town of Bay Bulls Trick or Trunk event
- They organized a Pumpkin Walk (November 1st) in partnership with the Children's Make-A-Wish
- They met with Alison Power (Kidmas organizer) to discuss Christmas activities for 2022

b. Towns Upcoming events

Councillor Burke reported an upcoming Christmas concert to take place in coordination with the Parish Committee, They will be hosting a Christmas Concert in the Church for an adult evening. This event will take place on December 15, 2022 at the Church in witless Bay, from 7 to 9 pm. The Parish Committee may will have a 50/50 ticket draw there as well, and the tickets will be \$20 each.

ATV Report – No report presented for this meeting.

Heritage Report

- **Heritage Committee** – No activity to report for this meeting
- **ATV Committee** – No activity to report for this meeting

7. Adjournment

2022-371 Councillor Dunne/Councillor Burke
 Moved to adjourn the public meeting at 7:44 pm
 Motion carried.