



Town of Witless Bay  
P.O. Box 130, Witless Bay, NL A0A 4K0  
townofwitlessbay@nlrogers.com  
(709) 334-3407  
(709) 334-2377

Special Public Meeting of Witless Bay Council  
June 28, 2022 - 7:00pm

**Attending:** Mayor Trevor Croft, Deputy Mayor Lorna Yard, Councillor Jacob Hayden,  
Councillor Ralph Carey, Councillor Alex Troake

**Regrets:** Councillor Nancy Burke, Councillor Dunne

**Staff:** Katherine Doyle, Town Clerk

1. Mayor Croft Called the meeting to order at 7:02PM
2. Adoption of June 28, 2022 Agenda  
**2022-204** Deputy Mayor Yard/Councillor Carey  
Be it resolved that Council adopt the Agenda of June 2, 2022.  
**Motion carried.**
3. Award Tender for Ballfield  
**2022-205** Councillor Carey/ Councillor Troake  
Deputy Mayor Yard – declared a conflict of interest since her brother is employed with a company who will most likely be completing the work.  
Deputy Mayor Yard left the Chambers at 7:03pm  
  
Discussion: Councillor Carey moved that we defer the awarding of the tender for the ballfield pending more specifications for the scope of work.  
**Motion Carried**  
  
Deputy Mayor Yard returned to Chambers at 7:04pm
4. Award Tender for RFQ standing Offer – Information Only  
Councillor Carey – Information Only  
Councillor Carey Noted the Standing offer agreement is for services to be used on an emergency needs basis and will be kept on file for a 1-year period. We requested quotes be submitted from local contracting companies for a specified list of emergency services. We will utilize the lowest cost service provider first, then proceed to the next contractor in the event they first are unavailable at that time for the specified service.
5. Heritage Committee request for donation

**2022-206** Councilor Troake/ Deputy Mayor Yard  
Move that we make a donation of \$2000 to the Heritage Committee for Cemetery upgrades.

Discussion: Councilor Troake noted that this was a request that was deferred at a previous meeting and they are requesting to repair/ update the fence, crosses for graves, installation of a plaque and various other needs at the heritage Cemetery.

Deputy Mayor Yard noted we were able to work with them to lower the requested amount as it was originally requested for a donation of \$6000. So we had a meeting with the heritage committee and this will only be covering materials for the various repairs, they also have a lot of in-kind donations from volunteers who will be donating some time for the work to be completed. This will all be completed prior to the come-home year celebration as a cemetery Mass will be held in the graveyard during the come-home year celebrations.

**Motion Carried**

6. Adjournment

**2022-207** Councilor Carey / Deputy Mayor Yard

Be it resolved that the meeting adjourns at 7:07pm.

**Motion carried.**