



Town of Witless Bay
P.O. Box 130, Witless Bay, NL A0A 4K0
townofwitlessbay@nlrogers.com
(709) 334-3407
(709) 334-2377

Public Meeting of Witless Bay Council
August 9, 2022 @ 7:30pm

Attending: Mayor Trevor Croft, Deputy Mayor Lorna Yard, Councilor Jacob Hayden, Councilor Ralph Carey, Councilor Gerard Dunne

Regrets: Councilor Nancy Burke, Councilor Alex Troake

Reporting: Katherine Doyle

1. Mayor Croft opened the meeting at 7:30 p.m.
2. **2022-244** Deputy Mayor Yard/Councilor Carey
Moved that Council adopt the agenda of August 9, 2022.
Motion carried.
3. **2022-245** Deputy Mayor Yard/Councilor Carey
Moved that Council adopt the Public Meeting Minutes of July 12, 2022 as presented.
Motion carried.
4. **2022-246** Deputy Mayor Yard/Councilor Carey
Moved that Council adopt the Privileged meeting minutes July 12, 2022
Motion carried.
5. **2022-247** Deputy Mayor Yard/Councilor Carey
Moved that Council adopt the Special Public Meeting Minutes of July 25, 2022 as presented.
Motion carried.
6. **Business Arising from Minutes**
 - a) Adoption of Special Public Meeting Minutes of June 14, 2022 (Deferred On July 12th)

2022-248 Deputy Mayor Yard/Councilor Carey

Moved that Council adopt the Special Public Meeting Minutes of June 14, 2022 as presented.
Motion carried.

- b) Adoption of Special Public Meeting Minutes of June 28, 2022 (Deferred On July 12th)

2022-249 Deputy Mayor Yard/Councilor Carey

Moved that Council adopt the Special Public Meeting Minutes of June 28, 2022 as presented.
Motion carried.

7. Correspondence & Other Business:

- a) Legal notice O'Brien's – Information only
Discussion: Councilor Carey noted we have received a legal notice from O'Brien's and we are dealing with the situation accordingly
- b) Request for dedication/memorial on Trail
Discussion: Deputy Mayor Yard noted we have received a request for a trail dedication to memorialize an individual from the community and Council would like to take this opportunity to meet with the resident to discuss the possibility of dedicating a bench and plaque that would be supplied by the individual and then the Town would take it over the maintenance of the bench.

Councilor Carey also noted that it would be nice if we could incorporate a trail cleaning with the bench dedication ceremony and make it an annual memorial event.

- c) Legal Notice Alderwood estates – information only
Discussion: Councilor Carey noted we have received a legal notice from Alderwood and will be dealing with it accordingly
- d) Request for speed bump – Lundrigan's Lane
2022-250 Councilor Carey / Councilor Dunn
Moved that Council install an older style speed bump on Lundergan's lane
Motion carried.

Committees:

8. Public Works and Infrastructure:

- a) 109-115 Deans Road – Development permit - Installation of driveway and grubbing of land
2022-251 Councilor Carey/ Councilor Dunn
Move to approve the permit for development located at 109-115 Deans road.

Discussion: Councilor Carey noted Culvert needs to be 24" as per municipal development regulations.

Motion Carried

9. **Payable charts:**

a) Town expenses

I. Payables Chart

2022-252 Deputy Mayor Yard/Councilor Carey

Move to Pay the Town Payables Chart in the amount of \$1756.77

Motion Carried

II. Payables Chart A

Mayor Trevor Croft declared a conflict of interest as he has just entered into a contract for employment with the company on the payables chart.

Mayor Croft stepped out of Chambers at 7:39

2022-253 Deputy Mayor Yard/Councilor Carey

Move to Pay the Town Payables Chart in the amount of \$1200.00

Motion Carried

Mayor Croft returned to Chambers at 7:41

b) Fire Department expenses

I. Payables Chart

2022-254 Deputy Mayor Yard/Councilor Carey

Move to Pay the Town Payables Chart in the amount of \$14663.27

Motion Carried

II. Payables Chart A

Deputy Mayor Yard Declared a conflict of interest as the chart is for her reimbursement for items purchased for the Fire Hall open house.

Deputy Mayor Yard Left Chambers at 7:42pm

2022-255 Councilor Carey/ Councilor Dunne

Move to Pay the Town Payables Chart in the amount of \$162.38

Motion Carried

Deputy Mayor Yard returned to chambers at 7:42pm

10. **Finance Committee:**

a) Update

11. Fire Department:

- b) Update

12. Recreation:

- a) Update

13. Heritage:

- a) Update

14. ATV Committee:

- a) Update

15. New Business:

- a) Appointment of ATIPP Head – Geraldine Caul

2022-256 Councilor Carey/ Councilor Dunne

Move that we appoint Geraldine Caul as the ATIPP Head

Motion Carried

- b) Appointment of ATIPP Coordinator – Katherine Doyle

2022-257 Councilor Carey/ Councilor Dunne

Move that we appoint Katherine Doyle as the ATIPP coordinator

Motion Carried

- c) Appointment of ATIPP Alternate Coordinator – Cassie O’Rielly

2022-258 Councilor Carey/ Councilor Dunne

Move that we appoint Cassie O’Rielly as the ATIPP alternate Coordinator

Motion Carried

- d) Award tender for Town Planner

2022-259 Councilor Carey/ Deputy Mayor Yard

Move to defer pending interviews

Motion Carried

- e) Notice of motion: Town Policy Amendment – Witless Bay Fire Chief Emergency Plan Authority

2022-260 Deputy Mayor Yard/ Councilor Dunne

Discussion: Deputy Mayor Yard declared a notice of motion to amend the Witless Bay Town

Policy Emergency Plan to include authority for the fire chief to better enforce business’

emergency plans and annual inspections.

Motion Carried

f) Notice of motion: Town Policy Amendment – Witless Bay Fire Department Ease Back Policy

2022-261 Deputy Mayor Yard/ Councilor Dunne

Discussion: Deputy Mayor Yard declared a notice of motion to amend the Witless Bay Town Policy to include a plan for volunteer fire fighters ease back after taking a leave of absence.

Motion Carried

g) Post installation for Story Board – Upper Pond

Councilor Carey/ Mayor Croft

Deputy Mayor Yard declared conflict of interest and stepped out of chambers at 7:52pm
Councilor Dunn declared a conflict of interest and stepped out of chambers at 7:52pm

Discussion:

Councilor Carey noted due to the lack of councilors in attendance any vote would not meet quorum so we will have revisit this agenda item at another meeting.

Councilor Dunn and Deputy Mayor Yard returned to Chambers at 7:52pm

16. **Adjournment:**

2022-262 Councilor Carey/ Councilor Dunn

Move to adjourn at 7:53pm

Motion carried

TC