



PO Box 130, Witless Bay, NL A0A 4K0 Tel: 709-334-3407 office@townofwitlessbay.ca

Request for Expression of Interest Public Hearing Commissioners Under the Urban and Rural Planning Act

The Town of Witless Bay is issuing a Request for an Expression of Interest for qualified people to apply as potential Public Hearing Commissioners. The role of a Commissioner is to make recommendations to the Town of Witless Bay regarding the Municipal Plan, amendments to the Municipal Plan and associated Development Regulations Amendments and Comprehensive Development Schemes under the Urban and Rural Planning Act.

The Town wishes to create a list of Commissioners who have suitable professional qualifications, experience and interests. The Commissioner's duties include reviewing the Municipal Plan, Municipal Plan Amendments, associated Development Regulations Amendments, Comprehensive Development Schemes and related documentation, holding a public hearing, receiving written and verbal comments on the plan amendment, gathering information as required to come to an informed opinion on the matter and then reporting to Council with recommendations on whether to proceed. The Commissioners are independent persons who are not members of Council or Town staff.

Upon receipt of submissions, selected names will be referred to Council for consideration. Candidates who are accepted by Council will be notified that their name is placed on a list of potential commissioners.

Further information with respect to the Expression of Interest is available at www.witlessbay.ca.

If you are interested in being considered as a Public Hearing Commissioner, please send your Expression of Interest and resume and any other pertinent information by **4:00 pm noon on Tuesday, June 04, 2024**, to the Town Hall at Town of Witless Bay, P.O. Box 130, Witless Bay, NL A0A 4K0 or by email at office@townofwitlessbay.ca.

The envelope or email shall be labelled: "Request For Expression of Interest - Public Hearing Commissioner".

For further information, please contact Town Hall at (709) 334-3407.