

Public Meeting of Council
Witless Bay Town Hall

March 6, 2018

Attending: Mayor Rene Estrada, Deputy Mayor Maureen Murphy, Councillors Neil Stratton, Fraser Paul, Chris Brinston, Vince Swain and Lucy Carew

Recording: Geraldine Caul & Barb Harrigan

1. The meeting was called to order by Mayor Rene Estrada at 7:34 p.m.
2. **2018-049** Councillor Fraser Paul/Deputy Mayor Maureen Murphy
Moved to adopt the March 6, 2018 Agenda
Discussion: Councillor Lucy Carew noted that for 4a – Terms & Reference for staff, there was an admin word change.
Motion carried unanimously.

2018-050 Deputy Mayor Maureen Murphy/Councillor Fraser Paul
Moved to add to the agenda:
5 f) 158 Gallows Cove Road
5g) 7 Tamarack Drive
Motion carried unanimously.
3. Adoption of February 13, 2018 Minutes of Meeting –

2018-051 Deputy Mayor Maureen Murphy/Councillor Fraser Paul
Moved to adopt the February 13, 2018 Minutes of Meeting
Discussion: Councillor Lucy Carew noted that under #6 a. Terms & Conditions for staff, motion #2018-043 should read, "...that Council adopt the Terms & Conditions for office policy and that said policy be incorporated into the Town's By-Laws, Policies and Procedures when it is revised." Councillor Carew also noted that in reference to motion 2018-044, this motion is no longer required, and no action is to be taken on this.
Motion carried unanimously.
4. Business Arising from Minutes:

a. Terms & Reference for Staff

2018-052 Councillor Lucy Carew/Deputy Mayor Maureen Murphy

Moved to adopt the Terms & Conditions for office staff.

Motion carried unanimously.

5. Public Works & Infrastructure –

a. Excavation on 214-218 Dean's Road

2018-053 Councillor Vince Swain/Deputy Mayor Maureen Murphy

Moved to approve application for excavation on 214-218 Dean's Road, and to haul in fill if needed.

Discussion: It was noted that this approval is for excavation only and not to build a house.

Motion carried unanimously.

b. Crown Land application referral for Mallowney's Lane – Deputy Mayor Maureen Murphy declared a conflict of interest on this item due to her brother's land abounding the applicant's land. Deputy Mayor Murphy left the Council Chamber at 7:40 p.m. and returned at 7:41 p.m.

2018-054 Councillor Vince Swain/Councillor Chris Brinston

Moved to approve the referral from Crown Lands.

For: Mayor Rene Estrada, Councillors Neil Stratton, Vince Swain, Chris Brinston, Lucy Carew and Fraser Paul.

Abstained: Deputy Mayor Maureen Murphy [abstained due to declaration of conflict of interest].

Motion carried.

c-e) Residential dwellings on 47, 53 and 75 Country Path Drive – Councillor Chris Brinston declared a conflict of interest on all three items noting he is doing contracting work on these properties. Councillor Brinston left the Council Chamber at 7:43 and returned at 7:44.

2018-055 Councillor Fraser Paul/Deputy Mayor Maureen Murphy

Moved to approve applications for residential dwellings on 47 Country Path Drive, 53 Country Path Drive and 75 Country Path Drive [pending approval from Services NL].

For: Mayor Rene Estrada, Deputy Mayor Maureen Murphy, Councillors Neil Stratton, Vince Swain, Lucy Carew and Fraser Paul.

Abstained: Councillor Chris Brinston [abstained due to declaration of conflict of interest].

Motion carried.

- f. 158 Gallows Cove Road – Councillor Chris Brinston noted the applicant wants to put in a flower bed, which the Town does not require a permit for, however, if a piece of heavy equipment is to be used on the property, a permit would be required.

2018-056 Councillor Chris Brinston/Deputy Mayor Maureen Murphy

Moved to approve in principle work for flower bed on the condition that if a mini excavator is used, the applicant will need a permit.

Motion carried unanimously.

- g. 7 Tamarack Drive – Councillor Chris Brinston noted that the applicant wants to put a sawmill in the back of his yard to cut wood for himself. Because he wants permission from Council, we have to do an assessment with the neighbours. Once that's done we can give permission.

2018-057 Councillor Chris Brinston/Councillor Fraser Paul

Moved to give permission to use the sawmill pending the assessment of the neighbours on Tamarack Drive.

Motion carried unanimously.

6. Finance & Economic Development

- a. Payable ledger – for information only. Councillor Neil Stratton asked for clarification on Rogers Communication costs and was informed it was a change of package with Rogers to get a cheaper rate, and that the costs noted were for a two month period for both the Recreation Centre and the Town Office for internet and phone.

- b. Invoice and snow clearing logs for the period February 6-17, 2018 for total cost of \$9571.75.

2018-058 Councillor Fraser Paul/Councillor Vince Swain

Moved to pay the snow clearing cost of \$9571.75 for the period February 6-17.

Motion carried unanimously.

- c. Invoice from DMG Consulting Ltd. for Southside Track Road meeting and Town Council meeting for \$1252.11.

2018-059 Councillor Lucy Carew/Deputy Mayor Maureen Murphy

Moved to pay DMG Consulting Ltd. for issues on Southside Track meeting and Town Council meeting for a total of \$1252.11.

Motion carried unanimously.

7. **2018-060** Deputy Mayor Maureen Murphy/Councillor Lucy Carew

Moved to adjourn at 7:52 p.m.

Motion carried unanimously.